



GUJARAT TECHNOLOGICAL UNIVERSITY
(Established under Gujarat Act No. 20 of 2007)

ગુજરાત ટેકનોલોજીકલ યુનિવર્સિટી
(ગુજરાત અધિનિયમ ક્રમાંક: ૨૦/૨૦૦૭ દ્વારા સ્થાપિત)

Ref: GTU/IQAC/2020/MoM-1st IQAC Meeting/2020/022

25th September, 2020

Minutes of Meeting of 1st IQAC Meeting

An online meeting of IQAC committee was organized on 21st September, 2020 at 12 Noon under the chairmanship of Hon'ble Vice Chancellor and esteemed members of IQAC.

The following members were present in the meeting:

Sr No	Name	Designation
1	Prof.(Dr.) Navin Sheth, Hon Vice Chancellor	Chairman
2	Prof (Dr.) S.D.Panchal, Professor & Director, GTU-GSET	Head-IQAC & Member Secretary
3	Dr. C N Patel, BoG Member, GTU	Member
4	Shri Rajubhai Shah, BoG Member, GTU	Member
5	Dr. K. N. Kher, Registrar, GTU	Member
6	Dr. Shailesh Zala, Former Vice Chancellor, Bhavnagar University	Member
7	Dr. Alok Chakrawal, Professor, Department of Commerce and Business Administration, Saurashtra University	Member
8	Dr. Jaimin Vasa, Managing Director, Vasa Pharma	Member
9	Dr. Pankajrai Patel, Professor & Director, GSMS-GTU	Member
10	Dr. Rajesh Parikh, Director, GSP-GTU	Member
11	Dr. Sarman Hadia, Associate Professor, GSET-GTU	Member
12	Dr. Komal Borisagar, Associate Professor, GSET-GTU	Member
13	Dr. Chirag Nagda, Dy. Registrar, Academics & COE-GTU	Member
14	Ms. Sobhinarani Sengunthar, Statistical Officer, GTU	Member
15	Dr. Kaushal Bhatt, Associate Professor, GSMS-GTU	Co-ordinator

The following member was absent in the meeting:

Sr No	Name	Designation
1	Dr. D. M. Patel, Associate Professor, GSP-GTU	Member

In the beginning, Hon Vice Chancellor welcomed all the respected IQAC members. Prof S D Panchal briefed the objective and functions of the IQAC. The resolutions of the various agenda discussed in the meeting is as below:

ITEMS FOR CONSIDERATION	
Item 01.01	To frame the Vision and Mission of the Gujarat Technological University





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Gujarat Technological University established as a state university in 2007 with Gujarat Act No 20 of 2007 for the purpose of ensuring systematic, efficient and qualitative education in professional education sectors. To achieve the purpose of the university, it will be essential to have university vision and missions. The existing vision and missions statement are as below, which is framed 10 yrs. ago:

VISION

- To make Gujarat Technological University a World Class University.

MISSION

- Every single stakeholder of the University should find pleasure in working with GTU.

OBJECTIVES

- Make our operations transparent and acceptable to all stakeholders.
- To provide quality education, training, vocation and research facilities to our students.
- To continuously organize and manage Faculty Development Programs (FDPs), Seminars and Conferences.
- Affiliate and Coordinate with Colleges for an effective education delivery mechanism.
- Timely and efficient conduct of the Examination process.
- To facilitate student's placements into suitable and meaningful careers and future of their choice.

As technology changing rapidly and accordingly University needs to be adopt new technology to face the future challenges. Looking into the broad perspective, there is a need to change the vision and mission statement accordingly. The discussion were held at the various level to revise the vision and missions of the university. The first draft of the GTU vision and Missions statements are suggested as below:

1st Draft of the revised VISION statement

- To be a leading global technological university that provides multidisciplinary education to create globally acceptable and socially responsible professionals, innovators, and entrepreneurs.

1st Draft of the revised MISSION statements

- To create an ecosystem in affiliated Institutions to promote multidisciplinary education system that transforms students through rigorous coursework and by providing an understanding of the needs of society and industry.
- To build an ambience in which new ideas and research flourish, and from which the innovators and entrepreneurs of tomorrow emerge.
- To build and enhance collaboration with other academic, research institutions and Industry across the globe to strengthen the education and research ecosystem.





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	<ul style="list-style-type: none">To start new PG research centres and Centre of Excellence in various domains in order to prepare the skilled manpower as per the need of nation. <p>The matter was discussed in details. As per the view of Prof Alok Chakrawal, being a university, role of the other stakeholders needs to be inclusive in the vision statements. Also he mentioned, the affiliated institutions have their own administrative setup and same needs to be consider to draft the vision and mission documents.</p> <p>Resolution:</p> <p>It is resolved that suggested draft Vision-Mission needs to be discussed again in local university IQAC committee to incorporate received suggestions from the IQAC members and again put up for consideration in next meeting of IQAC. It is also suggested that along with Vision-Mission, University should prepare Core Values and Objectives to get more clarity to the stake holders.</p>
Item 01.02	<p>To review and approve the Seed Money Scheme Policy</p> <p>The IQAC has prepared a policy for Seed Money Scheme (SMS) for the faculty members and students of GTU PG Schools. The basic objective of the policy is to encourage faculties and students for rigorous research and innovation activities in the University. The detail policy is attached as per Annexure-01.</p> <p>Resolution:</p> <p>The policy is appreciated by the all IQAC members. It is reviewed and approved with incorporating following suggestions received from the Hon'ble Chairperson and Registrar of the university.</p> <ol style="list-style-type: none">1. The full time Ph. D Scholars who will carry out his/her Ph.D. at any of the PG Department of different PG Schools should be involved under the scope of the this Seed Money Scheme.2. Instead of Academic Year Financial Year should be considering for the application for Seed Money Scheme. Accordingly the date for application and announcement will be changed.3. The maximum amount of grant for Faculty member should be INR 1,00,000 instead of 50,000 and for full time Ph.D. Scholar/PG students it should be INR 25,000 instead of INR 20,000.4. The faculty members who didn't receive any grant from external funding agency, will be given priority under Seed Money Scheme.5. The 50% advance will be given at the time of sanction of the seed money proposal and remaining 50% will be given at the end of the project i.e. after the submission of project and producing Utilization certificate.





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	6. The project commencement would be considered from the date of disbursement of first instalment of grant amount.
Item 01.03	<p>To discuss and implement the KPI (Key Performance Indicators) for Academic Staff Members</p> <p>To assess the annual performance of academic staff members through various quantitative parameters designed by AICTE and UGC. So, to check the possibility to implement 360 degree feedback of AICTE and Research Score Calculation of UGC may be implemented for Academic staff members of PG Schools. The suggested AICTE/UGC parameters are attached as per Annexure-02 & 03</p> <p>Resolution:</p> <p>The various parameters were discussed in the meeting and it is resolved that, suggested KPI will be applicable from the academic year 2020-21 for the all-academic staff of the university. However, In future, GTU may improve the quantitative parameters if deemed to be fit, taking upon the reference of IIT/IIM evaluation mechanism.</p>
Item 01.04	<p>To check the readiness of the University for NAAC and NBA</p> <p>The importance of the NAAC (for University) and NBA (For Graduate School programs) was discussed in details. Prof Alok Chakrawal, briefed to all regarding how to start the preparation for NAAC. He also mentioned the criteria wise marks weightage for the NAAC. The IQAC members, Prof C N Patel, Shri Rajubhai Shah and Shri Jaimin Vasa also agreed on it.</p> <p>Resolution:</p> <p>It is resolved that, in next academic term (2021-22) GTU may prepare for the NAAC first and in subsequent year each graduate schools may apply for the NBA of their program if eligible. It is resolved that the task force (committee) of 6-8 members has to be formed and the work for NAAC has to initiate as soon as possible. It is also resolve that, GTU should purchase/subscribe the integrated analytical software to make & handle data gathering/analysis/reviewing and documentation process easy and inspect the readiness of the university before to apply in NAAC/NBA.</p>
Item 01.05	<p>To discuss and implement the SOP (Standard Operating Procedure) and SOW (Scope of Work) and need of Citizen Charter for the Administrative sections of University</p>





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	<p>To increase transparency and improve quality of the administrative work, the SOP, SOW and citizen charter may be introduced for administrative sections of university. It is also informed to all the committee members that University has already initiated this task under the guidance of Registrar office for quality improvement in the administrative process and all the sections have directed to prepare their SOP and Citizen Charter. This task is under process.</p> <p>Resolution: The matter was discussed in detail and all IQAC members were in opinion to have SOP/SOW in place. Hence it is suggested that, each GTU section will prepare the SOP/SOW as early as possible</p>
<u>ITEMS FOR CONFIRMATION</u>	
Item 01.06	<p>To note & confirm the Vision and Missions statements prepared by the various Graduate Schools of GTU</p> <p>To meet the vision and missions of the University, it is essential to have vision and missions of the each PG Schools which are running and managed by the University. The following vision and mission statements are submitted by the each Graduate Schools. The vision and missions of the each PG schools were prepared by</p> <ul style="list-style-type: none">• SWOT Analysis• Faculty, Students, Parents, Alumni & Industry feedback <p>Vision & Missions of GTU-GSET Vision & Missions of GTU-GSP Vision & Missions of GTU-GSMS</p> <p>Resolution: The vision and mission statements of each PG Graduate schools are noted by all IQAC members and confirmed the same.(Annexure-4 A-C)</p>
Item 01.07	<p>To note & confirm the PSOs/PEOs/Course Outcomes of the various course of PG Schools of the GTU</p>





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	<p>To meet the vision and missions of the University as well as Graduate Schools, as per the mandate of NBA, Outcome based educations (OBE) needs to be follow by each educational Institution to ensure the quality in teaching & learning activities. The first steps towards the quality education is to have following to be frame. Each Graduate schools have prepared PSOs/PEOs/Various Course Outcomes as per the NBA Guideline.</p> <ol style="list-style-type: none"> 1. Program Specific Outcome (PSOs): will reflect, what students will able to do after the completion of program 2. Program Educational Objectives (PEOs): will reflect, what students will able to do after 2-3 years of the completion of program 3. Course Outcome (Cos): will reflect, what students will able to do after the completion of course. <p>Resolution: The PSO/PEO/COs prepared by the each PG Graduate schools are noted and confirmed by the IQAC members. (Annexure-4 A-C)</p>
Item 01.08	<p>To note & confirm and upload the data on five year action plan of GTU</p> <p>With the letter no. KCG/20-21/790-792 dated 18/07/2020 of KCG, Department of Education, Government of Gujarat regarding to upload the five year action plan on the portal developed by KCG. IQAC has conducted meeting on 23rd July, 2020 with all the section heads of university to collect the required data. After the data submission by each section, IQAC has prepared a combined data of university for the year 2019-20. The data file is ready to upload. As per e-mail dated 29th August, 2020 from KCG regarding the changes in the portal and providing the name of Nodal officer for Five Year Action Plan, Dr Kaushal Bhatt, Coordinator - IQAC is appointed as the Nodal Officer from GTU.</p> <p>Resolution: The IQAC has noted the compiled the five year data provided by various sections of university for the year 2019-20. This data needs to upload on the portal after the portal is updated by KCG.</p>





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ITEMS FOR TABLE AGENDA (IF ANY)	
Item 01.9	Table agenda if any with the permission of Chair The following items agenda was presented with permission of chair
01.9.1	To modify the University logo As per the suggestion received, the present GTU logo represent the limited disciplines while the scope of the university is not only limited to certain disciplines. It was also noted that, new education policy-2020, promotes multidisciplinary education so accordingly, there is a need of change in the university logo. The competition for the same is already organized by the University and several logos are already shortlisted for the consideration Resolution: It was resolved that, next IQAC meeting, LOGO should be designed professionally to incorporate the vision of the university. The same will be again discussed in next IQAC meeting along with LOGOs shortlisted in the competition.

The meeting was ended with vote of thanks to chair.


IQAC Coordinator


Member Secretary & IQAC Head.


Registrar


Hon Vice-Chancellor & IQAC Chairperson

